

Please check the examination details below before entering your candidate information

Candidate surname

Other names

**Pearson Edexcel
Functional Skills**

Centre Number

Candidate Number

Set 8

Time: 60 minutes

Paper Reference **PENW2/08**

English

**Component 3: Writing
Level 2**

You must not use a dictionary.

Total Marks

My signature confirms that I will not discuss the content of the exam with anyone.

Signature: _____

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- **Sign the declaration.**
- Answer both tasks.
- Use the answer space provided to complete your tasks
– *there may be more space than you need.*

Information

- The total for this paper is **36** marks.
- Task 1 has 21 marks and Task 2 has 15 marks.
- You will be assessed on spelling, punctuation and grammar in both tasks.

Advice

- Read each task carefully before you start to write.
- Aim to spend about 35 minutes on Task 1 and about 25 minutes on Task 2.
- Plan your work before you start and check it when you finish.

Turn over ►

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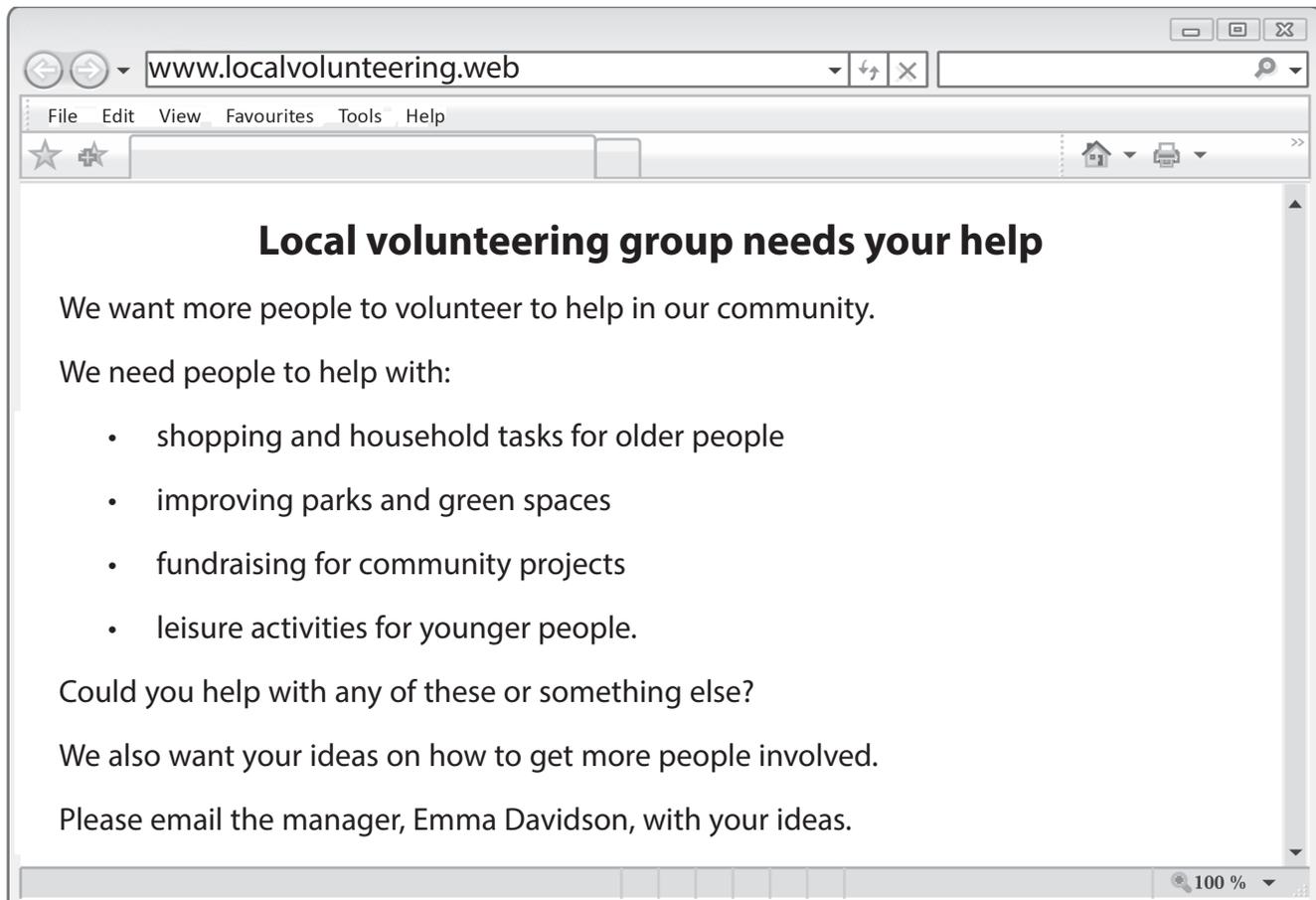
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Pearson

Task 1

Information



The screenshot shows a web browser window with the address bar containing 'www.localvolunteering.web'. The page content is as follows:

Local volunteering group needs your help

We want more people to volunteer to help in our community.

We need people to help with:

- shopping and household tasks for older people
- improving parks and green spaces
- fundraising for community projects
- leisure activities for younger people.

Could you help with any of these or something else?

We also want your ideas on how to get more people involved.

Please email the manager, Emma Davidson, with your ideas.

Writing Task

Write an email to Emma Davidson giving your ideas on volunteering in your community.

In your email, you should:

- say what you would like to help with and why
- explain why you would be a good volunteer
- give your ideas on how to persuade other people to volunteer.

You should aim to write about 250 to 300 words.

(21 marks)

DO NOT WRITE IN THIS AREA



DO NOT WRITE IN THIS AREA

From: you@yourmail.web

To: emma.davidson@localvolunteering.web

Subject: Volunteering

Handwriting practice area with horizontal dotted lines.



DO NOT WRITE IN THIS AREA

Lined writing area with horizontal dashed lines.



DO NOT WRITE IN THIS AREA

(Total for Task 1 = 21 marks)



Task 2

Information

Your college/school/work management team would like your opinions on how to develop the course you are studying. They want the course to be even better for future students.

Give your feedback to the management team.

Writing Task

Write your opinions on how your course could be developed using the feedback form.

In your feedback, you should:

- describe your experience of the course
- give your ideas for future developments.

You should aim to write about 200 to 250 words.

(15 marks)

DO NOT WRITE IN THIS AREA



DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

DO NOT WRITE IN THIS AREA

(Total for Task 2 = 15 marks)

TOTAL FOR PAPER = 36 MARKS

