

The Examination

There are **two** tasks. Each task will assess your writing skills. Marks are awarded for:

- spelling, punctuation and grammar
- communication of information, ideas and opinions
- level of detail and appropriateness of length
- format, structure and language
- sentence and paragraph structure
- meeting the needs of its purpose and the audience

Task 1

You received this leaflet through the post:



Delightful House Cleaners

Competitive prices

Very high standards

Guaranteed to make
your home sparkle

Let us take care of ALL your cleaning jobs!

Tel: 0111 444555
Email: delightfulhouse@cleaners.net

You decided to use Delightful House Cleaners to clean your house but you were not happy with the service.

Write an **email** to the manager that includes:

- **information about your experience with the company**
- **your feelings about what happened**
- **what you would like the company to do for you**

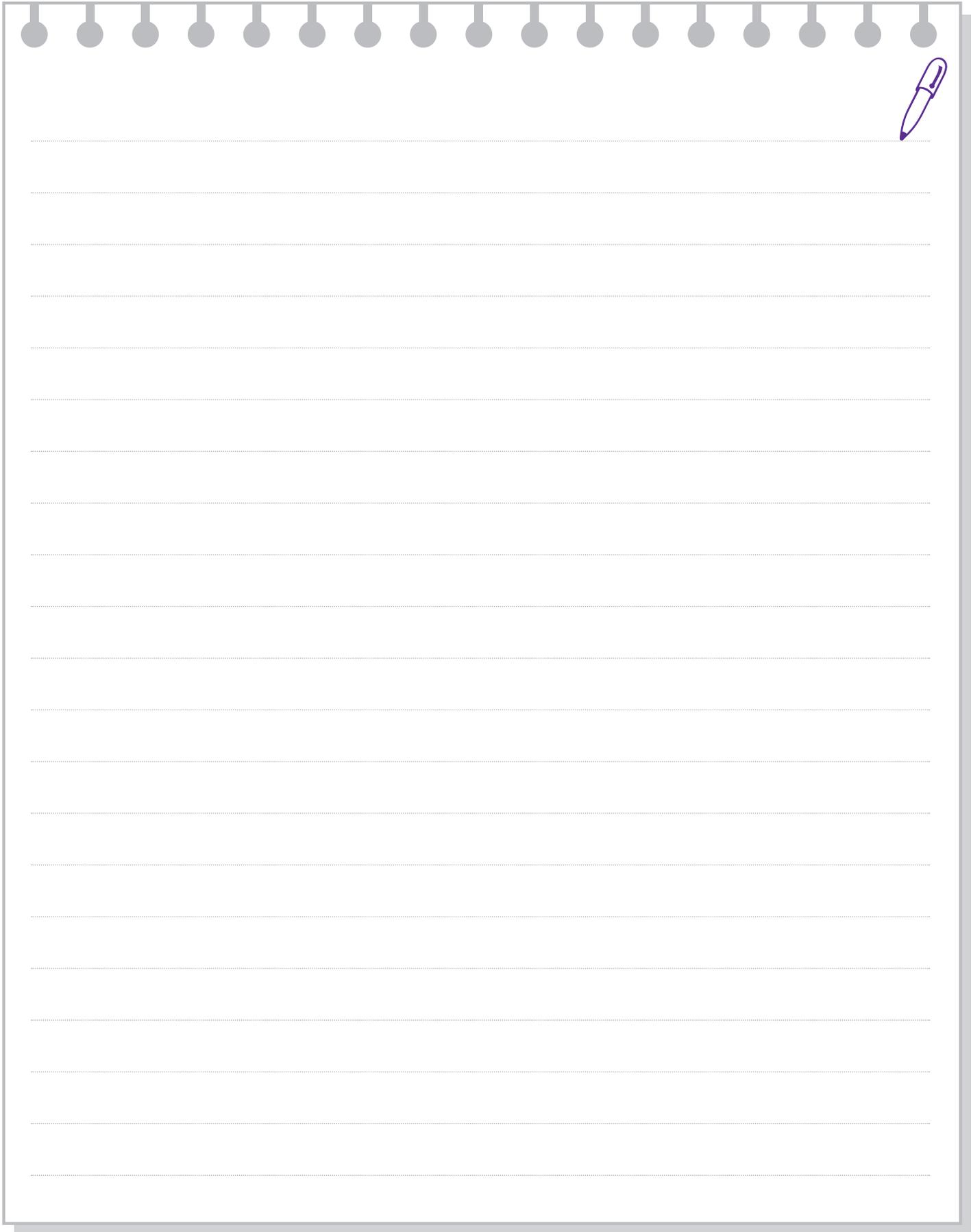
You should take approximately **30 minutes** to complete this task.

Suggested word count 150-200 words.

(24 marks)

You may use this box to write notes or plan your answer.
Important: notes/plans will NOT be marked.



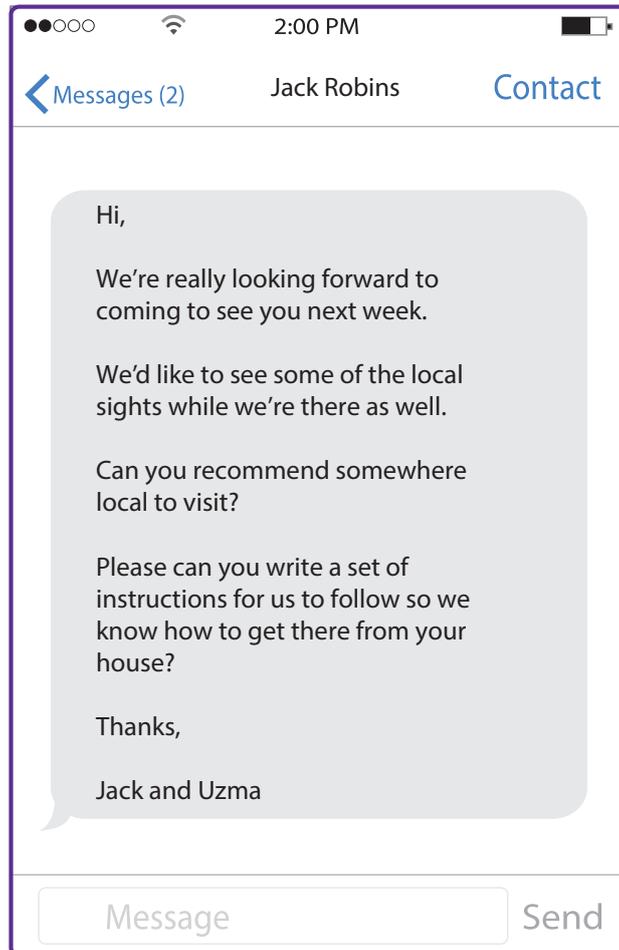


A large rectangular area representing a spiral-bound notebook. The top edge features a series of 15 grey circles connected by a line, mimicking a spiral binding. The main body of the notebook is white and contains 25 horizontal dotted lines for writing. In the top right corner of the notebook area, there is a small, stylized purple pen icon.

Total marks

Task 2

You receive this text message from your friends:



Write a set of **instructions** for Jack and Uzma that:

- recommend a local place to visit
- suggest how to get there (for example, walking, bus or car)
- give directions from your house

You should take approximately **30 minutes** to complete this task.

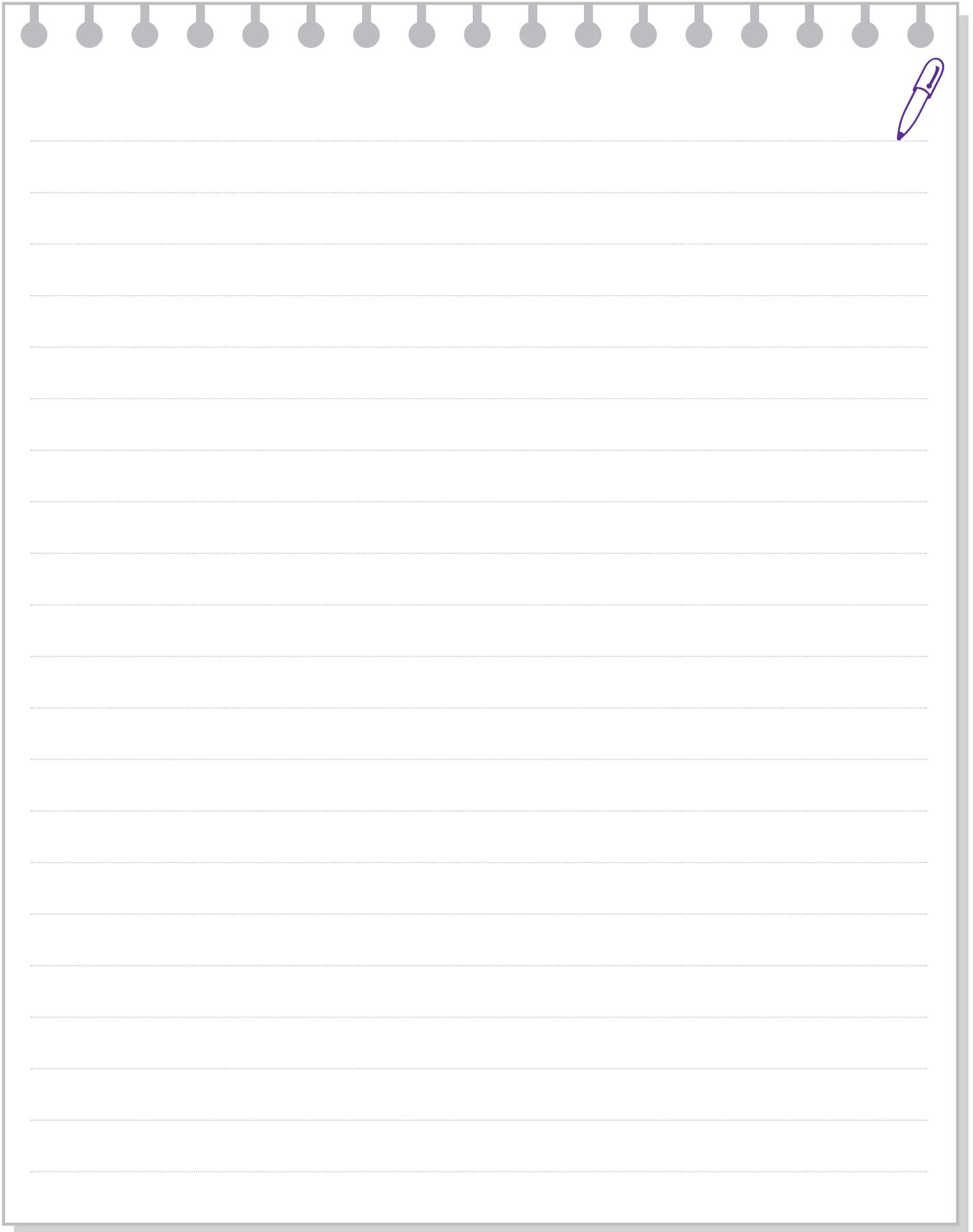
(24 marks)

You may use this box to write notes or plan your answer.

Important: notes/plans will NOT be marked.



Write your answer here:

A large, blank page from a spiral-bound notebook. The page is white with horizontal ruling lines. The top edge features a grey spiral binding. A small, stylized drawing of a pen is located in the upper right corner of the page.



A large rectangular area with a spiral binding at the top and horizontal dotted lines for writing.

END OF ASSESSMENT

Total marks

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For official use only:

	Task 1	Task 2	TOTAL
Marks available:	24	24	48
Marker:			
2nd Line Marker:			

Marker:	
Date:	

2nd Line Marker:	
Date:	



Level 1

Writing

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We listen and respond