

Please check the examination details below before entering your candidate information

Candidate surname

Other names

**Pearson Edexcel
Functional Skills**

Centre Number

Candidate Number

Practice 2

Time: 60 minutes

Paper Reference **PENW1**

**English
Component 3: Writing
Level 1**

You must not use a dictionary.

Total Marks

My signature confirms that I will not discuss the content of the test with anyone.

Signature: _____

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- **Sign the declaration.**
- Answer **both** tasks.
- Use the answer space provided to complete your tasks – *there may be more space than you need.*

Information

- The total for this paper is **36**.
- Task 1 has **21 marks** and Task 2 has **15 marks**.
- You will be assessed on spelling, punctuation and grammar in both tasks.

Advice

- Read each task carefully before you start to write.
- Aim to spend about **35 minutes** on Task 1 and about **25 minutes** on Task 2.
- Plan your work before you start and check it when you finish.

Turn over ►

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Pearson

Task 1

Information

Canteen feedback needed

I am concerned that not enough people are using the canteen so I want to make some changes.

Please write me a report telling me what you think about the food as well as the service and environment.

I also want your ideas for any improvements we could make.

Your report should include sections on:

- ★ the food
- ★ the service and the appearance (tables, decoration, etc.)
- ★ suggested improvements.

Lottie Smith

The Canteen Manager.

Writing Task

Write a report for Lottie Smith about the canteen.

In your report, you should:

- say what you like and dislike about the food
- comment on the service and appearance
- suggest improvements which could be made.

You should aim to write about 200 to 250 words.

(21 marks)

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(Total for Task 1 = 21 marks)



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Task 2

Information

Everyone has favourite performers.
They might be singers or members of a band.
Or they might be in TV programmes or films.
They might even be magicians, dancers or comedians.
Please tell us about two or more of your favourite performers and why you think they are special.

Writing Task

Write an article about your favourite performers.

In your article, you should:

- say who your favourite performers are
- explain why you think they are special.

You should aim to write about 150 to 200 words.

(15 marks)



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(Total for Task 2 = 15 marks)

TOTAL FOR PAPER = 36 MARKS



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